

Sophia J. Throop

Greater Boston Area | sophie.j.throop@gmail.com

EDUCATION

Massachusetts College of Art and Design | Boston, MA May – July 2024
Thoroughly audited *Introduction to Experience Design* with Andrew Adamides.

Williams College | Williamstown, MA Aug 2019 – June 2023
Bachelor of Arts, American Studies. Certificate in Spanish.
GPA: 3.71; Major-specific GPA: 3.85

University of Barcelona | Barcelona, Spain Jan – June 2022
Fully immersive education through Brown University's Consortium for Advanced Studies Abroad.
Studied art history, art theory, colonial history, and economics in Spanish alongside native speakers.
GPA not applicable; received full transfer credit.

WORK EXPERIENCE

Museum Attendant, **Harvard Art Museums** | Cambridge, MA Oct 2024 – Present

- Monitored galleries to ensure visitor safety and protect museum assets.
- Provided personalized information and assistance to museum patrons during peak visitor hours.

Kitchen Team Member, **3 Little Figs** | Somerville, MA Jan– Oct 2024

- Performed top-quality customer service, assembly, and inventory at locally owned brunch venue, routinely fulfilling upward of 500 multi-step orders in a 6-hour period.

Partner, **Starbucks at Broadway Marketplace** | Cambridge, MA Oct 2023 – Jan 2024

Consulting Intern, **Quadrant Strategies** | Washington, D.C. June – Aug 2022

- Performed daily research, consultation, and project management alongside a small team of associates to help large media companies cultivate strong relationships with the public.
- Implemented strategies against algorithmic misinformation and media polarization.
- Scheduled and took minutes for 30+ interviews with policy experts, managed survey operations, consolidated research into presentations, and coordinated team function through daily memos.

Legislative Intern, **Massachusetts House of Representatives** | Pittsfield, MA June – Aug 2021

- Executed legislative duties for the office of MA State Representative Tricia Farley-Bouvier.
- Managed both short and long-term deadlines while researching and writing testimony, attending legislative hearings, and generating briefings.
- Created accessible informational media about upcoming bills, including the Work and Family Mobility Act, which, since July 2023, has broadened access to transportation for Massachusetts families regardless of immigrant status.

Crew Member, **'62 Center for Theatre and Dance** | Williamstown, MA Sept 2019 – June 2023

- Student employment at the Williams College '62 Center for Theatre and Dance Scene Shop.
- Prepared, sorted, and maintained set materials and lighting for tens of theatrical productions.
- Exercised clear communication in a physically challenging setting, maintaining strong attention to detail and observing correct safety protocol. Successfully balanced work and school obligations.

COMMUNITY ENGAGEMENT AND LEADERSHIP

Gallery Attendant, **Art Association of Oswego** | Oswego, NY Aug – Sept 2023

- Volunteer position. Answered phone calls, welcomed visitors, and provided information about current and upcoming exhibitions by local artists. Supported the end-of-year art show for Oswego High School students.

Artist and Researcher, **Independent Study** | Madrid, Spain June – Aug 2023

- Organized, budgeted, and executed a two-month solo trip to Toledo and Madrid, Spain, supported in part by the Williams College Class of 1968 Career Explorer's Grant.
- Drafted 50 pages of research exploring a unique perspective on the creative process, drawing on discourse from an international art movement called Stuckism.
- Created a 6-piece art portfolio as an experiential investigation of the paper's subject.
- Visited local museums and galleries to expand knowledge of art history and observe effective public engagement and exhibition design techniques from an audience perspective.

Gargoyle Society Member Sept 2022 – Jun 2023

- Member of the 128th delegation of the Gargoyle Society, a student organization invested in matters impacting student, staff, and faculty wellbeing at Williams College.
- Spearheaded a campaign to educate students about the scope of the College's health insurance.

Orientation Leader and Peer Mentor Aug 2020 - Aug 2021

- Trained in first aid and group leadership for the Williams Outdoor Orientation for Living as First Years (WOOLF) and Peer MentEph programs. Provided long-term mentorship by organizing follow-up activities throughout the school year.
- Worked with a co-leader to plan and lead a group of eight first-year students on a four-day backpacking trip in the Berkshires (2021).
- Arranged virtual meetups to help students navigate orientation during a pandemic and answered a wide range of questions about life at Williams (2020).

Mutual Aid Member Sept 2020 – Jun 2021

- Collaborated to create and maintain the student-run mutual aid fund at Williams College.
- Researched and designed social media graphics to educate the public on the benefits of mutual aid.
- Managed over \$1,000 accumulated through fundraising efforts.

Frosh Revue Member Sept 2019– Jan 2020

- Exercised quick thinking, timing, and humorous affect in an improvisational comedy group with daily practice culminating in several end-of-semester performances.

SKILLS

Languages:

English (fluent), Spanish (near fluent), Catalan (conversational).

Hardware:

Comfortable on PC or Mac desktop computers and Mac iOS or Android OS platforms.

Software:

Proficient in Microsoft Office Suite (Word, Excel, PowerPoint, etc.), Google Suite, Apple Pages, iMovie, Figma, and Adobe Creative Suite (particularly Photoshop, Illustrator, and Premiere), as well as R/RStudio and Q Professional/DisplayR data analysis software. Working knowledge of HTML and CSS, JavaScript, and Python. Great database literacy.